

## Hallbankgate Hub Ltd

Monday 18<sup>th</sup> April at Wood House

1. Those present: John Foster, Janet Lambert, Rose Foster, Mark Glouchkoff, David Jones

2. Apologies: Duncan Sperry, Robin Murray, Sue Consterdine, Steve Bowles

3. Minutes - accepted

4. Matters arising.

a. Blakemore – **Action: Steve and David to liaise for next meeting**

b. Steve has read the HSE documentation, Rose has sent guidance document to him from the PO

c. EPOS – new proposal from EPOS. David has looked at other company, not interested. With revised criteria, one till etc. Cost down to £6,600. Still needs to be paid up front. Rose proposed, Janet second. All agreed. EPOS accepted.

d. Power to Change payment. Position as before, Steve to address

e. HMRC. Deferred to next meeting

5. Treasurer's report noted

6. Post Office. Rose's report of meeting with Harry noted. PO service will start from first Thursday in August. If building works not completed, a safe area will be made available for him to provide service, for two hours from 09:30 to 11:30. All those in attendance to accept proposal as drafted.

7. Buildings report. Report from building sub-committee noted. Other quotations for building work were sought but none were forthcoming. Lee's estimate accepted.

**Action: David to inform Lee. Action building group: Can we save anything from the budgeted £12k for fixtures and fittings? Action John to liaise with Duncan re saving money from elsewhere to assist with building. Action Mark to contact burglar alarm and fire alarm system via Phil.**

We will have a leaflet drop to advertise the open day for 21<sup>st</sup> May, reminding people that the share offer is still available. Anyone with suggestions for the content of the leaflet drop to e-mail Steve, based on his first draft for current shareholders. **Action – Janet, ask for volunteers via social media to help with leaflet drop.**

8. Water supply and drains. Dave and Steve discussed with plumber at the time. Deferred to next meeting

9. Recycling – deferred to a date when more members available to discuss. We have tried to find an alternative location, currently to no avail. **Action John to prepare report on previous discussions/alternatives**

10. Open day – previously partly discussed. **Action: Steve and Rose to organise leaflet drop. Action: John to discuss with Duncan arrangements for the 21<sup>st</sup>.**

11. AOB. Janet has done something on the logo, work in progress. To be circulated for comment.

The piece of furniture currently in the back is too big for current projected use. To be rethought.

12. Next meeting Monday 2<sup>nd</sup> May unless a number of people can't make it. Wood House 7:30